

**Minutes–Board of Trustees Meeting
December 19, 2019, 6:00 PM**

Present: John Callahan, Rick Marsico, Janine Azriliant, Jumaane Saunders, Linnet Tse.

**By Zoom Video Conference: Janet Ann Sanderson.
Executive Director Richard Burke**

Absent: Katherine Smelas, Renardo Wright, Christian Bannerman

Guest: Louis Coughetto, CEI, Wineeta Paul, Columbia Business School, Stephanie Lin, Columbia Business School.

1. John Callahan welcome and called the meeting to Order at 6:20 PM and thanked everyone for coming while we waited for Jumaane Sanders, Janine Azrilaint, and the video conferencing with Janet Ann Sanderson was connected. Mr. Marsico introduced the observers from the Columbia University Business School Board Internship program.
2. Mr. Callahan noted that there were no items on the consent agenda except the approval of the meeting, and we would wait until we had a quorum. Since we had nothing else to vote, he suggested we proceed and come back to accepting the minutes when quorum was met.
3. Financials—Mr. Callahan mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. He then asked Mr. Burke to discussed the November Financials. Mr. Burke reviewed the financials that show an enrollment of 400 and the year ending with a surplus. (Exhibit A) This is without the \$140,000 surplus use from 18-19. The Financials are based on a per-pupil that has not been adjusted to actual ATS, and larger SPED numbers. In reality, the additional surplus will be used on staffing SPED and Regents prep.
4. Executive Director Report- Mr. Callahan asked Mr. Burke to present the Executive Director’s report, who went into details of the Dashboard and Leadership Report, which included a discussion of regents update and staffing for Intervention and regents. Mr. Burke discussed the attendance and ATS difference from 433 to 400. Thirty-three has received certified letters, and we are continuing to follow through. There was a discussion of the dashboards, and the presentation will have actual and ATS. There was a discussion of attendance and lateness. There was a discussion of the mid-year review with CEI review-we will discuss this in more detail.

The discussion continued on the dashboard and data. Potential graduation rate. Summer school and Summer Bridge.

5. Chairman Report- Mr. Callahan then went into detail about the plans to discuss the benchmarks outlined in our renewal, which was a continuation of the November discussion. Mr. Callahan said there was no Committee Reports, but he reviewed the lease revisions and discussed the Archdiocese slow response time on the rework of the lease. He also discussed the PD for the Board and what the Board needed to do, and Mr. Burke mentioned two companies that help Boards with Board development.
6. He reiterated that he thought the Academic Committee should be as strong and active as the Finance Committee. He mentioned again that the MPPR review (the tool used to evaluate the leadership) would be presented in February and the review of the school which CEI will help with. Jumaane Sanders walked in, and they discussed the Educational Accountability Committee, which might be renamed the Academic Committee.
7. Committee Reports:
Jumaane Saunders discussed the document he presented on the Academic Committee and how he wanted to move forward with that Committee. Mr. Callahan restated that he thought the Academic Committee needs to be strong.
Mr. Callahan brought up the Fundraising Committee, and Mr. Marsico talked about it, and Mr. Burke stated some ideas on a fundraiser and The idea that if he could get an outside group to organize it, we could do something this year.
Now that Mr. Suanders is present, Mr. Callahan asked if there was any comment or changes to the minutes. The November minutes were approved.
8. New Business:
No new business except items to be discussed in the Executive Session.
9. Mr. Callahan asked if there was anyone from the public who wanted to make a statement, and there was none.
10. Mr. Callahan then thanked all the visitors and mentioned that the next meeting: January 16, 2020, at 6:00 pm,
11. Mr. Callahan asked for a motion to go into Executive Session, Mr. Marsico moved, seconded by Ms. Tse, and it was approved.
12. The Board came out of the executive session at 7:55, and Mr. Marciso moved for an adjournment, which was unanimously approved.