

**The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
June 20, 2018, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453**

Present: Janine Azriliant, Jack Callahan, Larry Grosberg, Jenn LaMarsh Rick Marsico, Katie Smelas, Linnet Tse

Absent: Dr. Charles Flynn

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

- A. Approval of the Minutes of the Board of Trustees meeting of May 15, 2018 (Exhibit 1).
- B. ~~Approval of PowerTools Advisory and Leadership Development Proposal (Exhibit 2).~~
 - a. Removed from Consent Agenda.
- C. ~~Approval of Head Heart Hands LLC Proposal (Exhibit 3).~~
 - a. Removed from Consent Agenda.
- D. ~~Approval of Charter Technology Solutions Proposals (Exhibits 4 and 5).~~
 - a. Removed from Consent Agenda.
- E. ~~Approval of Shield Cleaning Services Proposal (Exhibit 6).~~
 - a. Removed from Consent Agenda.
- F. Approval of the 2018-2019 School Calendar (Exhibit 7).
- G. ~~Approval of Academy Furniture and Supplies Proposal (Exhibit 8).~~
 - a. Removed from Consent Agenda.
- H. Approval of the 2018-2019 Board Meeting Dates (Exhibit 9).
- I. Offer of Stipend Agreement to Tanesha Brown as 11th Grade Guidance Counselor (Exhibit 10).
- J. Offer of Employment to Keziah Gonzales as Executive Assistant (Exhibits 11 and 12).
- K. Offer of Employment to William Hargett as Chief of Staff/Board Liaison (Exhibit 13) – this offer letter replaces the contract the Board approved at its meeting on May 15, 2018.
- L. Offer of Employment to James Linehan as ICT History Teacher (Exhibits 14 and 15).
- M. Offer of Employment to Gary Knight as Director of Finance and Human Resources (Exhibit 16) - this offer letter replaces the contract the Board approved at its meeting on May 15, 2018.
- N. Offer of Employment to Shonnell Mack as Dean of Students (Exhibits 17 and 18).

- O. Offer of Employment to Alexandra Ramirez as Guidance Counselor (Exhibits 19 and 20).
- P. Offer of Employment to Kimberlee Rodriguez as Academic Operations Associate (Exhibits 21 and 22).
- Q. Offer of Employment to Jahshae Stewart as Operations Manager (Exhibits 23 and 24).
- R. Offer of Employment to Lakiesha Speight as English Teacher (Exhibits 25 and 26).
- S. Offer of Employment to Philip Verona as History Teacher (Exhibits 27 and 28).

On motion by Jack Callahan and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the proposed contracts listed below are approved subject to attorney's approval:

PowerTools Advisory and Leadership Development Proposal (Exhibit 2);
Head Heart Hands LLC Proposal (Exhibit 3);
Charter Technology Solutions Proposals (Exhibits 4 and 5);
Shield Cleaning Services Proposal (Exhibit 6); and
Academy Furniture and Supplies Proposal (Exhibit 8).

3. Discussion of Summer Facilities Plan (Exhibit 29)

Arthur Mockabee provided an update.

4. Discussion of Executive Director Search (Exhibit 30)

Linnet Tse and Jack Callahan provided an update.

On motion by Janine Azriliant and second by Larry Grosberg, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the contract with Carney, Sandoe, and Associates is approved, contingent on attorney approval.

5. Adoption of 2018-2019 Budget (Exhibit 31)

On motion by Katie Smelas and second by Linnet Tse, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the budget for the 2018-19 academic year, attached as Exhibit 31, is approved.

6. Financial Report (Exhibit 32)

Jeanine Taylor provided an update.

7. Principal's Report

Courtney Crawford and the Leadership Team provided an update.

8. Chair's Report

Rick Marsico provided an update.

9. Committee Reports

Audit Committee: Rick Marsico provided an update.
There were no other Committee reports this month.

10. Election of Members of the Board of Trustees

On motion by Janine Azriliant and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are elected as members of the Board of Trustees of The Charter High School for Law and Social Justice for a term of three years, from July 1, 2018 – June 30, 2021:

Larry Grosberg

11. Appointment of Committee Members

On motion by Katie Smelas and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are appointed as members of Committees of the Board of Trustees as follows for a term of one year, from July 1, 2018 – June 30, 2019:

1. **Audit Committee: Janine Azriliant; Jack Callahan; Rick Marsico**
2. **Educational Accountability Committee: Jenn LaMarsh, Charles Flynn, Larry Grosberg, Lynn Bongiovanni**
3. **Executive Committee (the Chair, Vice-Chair, Treasurer, and Secretary serve on the Executive Committee pursuant to the School's by-laws)**
4. **Finance Committee: Linnet Tse, Jack Callahan, Rick Marsico**

5. Fundraising Committee: Katie Smelas, Janine Azriliant, Larry Grosberg

12. Election of Executive Committee

On motion by Janine Azriliant and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "School") that the following individuals are elected as officers of the School for a term of one year, from July 1, 2018 - June 30, 2019:

**Chair: Richard Marsico
Vice-Chair: Jack Callahan
Treasurer: Linnet Tse
Secretary: Katie Smelas**

13. New Business

No new business.

14. Statements from Members of the Public

No member of the public signed up to speak.

15. Executive Session

On motion by Jenn LaMarsh and second by Katie Smelas, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals, teacher certification, and organizational chart.

On motion by Katie Smelas and second by Jenn LaMarsh, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

16. Next Meeting

The next Board meeting is to be determined at The Charter High School for Law and Social Justice.

17. Adjournment

Upon motion by Katie Smelas and second by Jenn LaMarsh the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.