

THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

EXCELLENCE • CHARACTER • COURAGE • COMMITMENT



Agenda—Annual Board of Trustees Meeting

August 19, 2021, 6:00 p.m.

In-Person and via Zoom

1. Welcome and Call to Order (3 minutes)
2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be subject to Board approval by majority vote.)
 - a. Approval of June Minutes (3 minutes)
 - b. New Hires for 21-22
3. Financials- Mr. Burke (10 minutes)
4. Executive Director (15 minutes)
 - a. Discussion on re-opening
5. Chairman Report (20 minutes)
 - a. Update / Board retreat (Sat Sept 18th)i
6. Committee Reports-None (20 minutes)
 - a. Finance Committee
 - b. Academic Committee-
 - c. Fundraising
 - d. Governance- Board Retreat
7. New Business: (20 Minutes)
 - a. Review of Executive Director Evaluation
8. Statements from Members of the Public
Any member of the public who signed up to speak may speak in conformity with the School's Open Meetings Law Policy.
9. Next Meeting: September 16, 2021, 6:00 pm
10. Motion to Adjourn

THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE



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2021-2022 New Hires

Employee Name	Title
1. Brittani Anderson	Guidance
2. Francheska Abreu	Translator
3. Emily Goldberg	ELA ICT Teacher
4. Franchesca Gonzalez	History Teacher
5. Olivia Knight	Guidance
6. Israel Morales	Science ICT
7. Alexandra Olvera	History ICT r
8. Arlyn Paulino	Foreign Language
9. Chantelle Piron	ENL Teacher
10. Travis Stephens	Director of IT

**P-UFT-N = Pending UFT Negotiations*

5 are in the budget and 5 are replacements

Francheska Abreu

Work Experience:

Inclusive Learning Academy

Jan. 15-Present, Butler, NJ

Paraprofessional

- Assist teacher in classroom instruction and management.
- Assist in supervision of students while loading and unloading the buses.
- Assist teacher in the discipline of students.
- Assist teacher in classroom activities of correcting student assignments/papers.
- Copy materials, run dittos, and help manage other classroom supplies.
- Assist teacher in supervision of students on field trips.
- Supervise students in the cafeteria.
- Creating social stories for individual students as needed
- Behavior management
- Behavior data collection
- Attend staff meetings and parent-professional meetings requested by the Director/Principal.
- Perform such other duties as may be properly assigned by teacher.
- Virtual teaching assisting, zoom conferences with teacher & students.

Kingsbridge Heights Community Center

Aug. 11-Dec. 14, Bronx, NY

Early Childhood Worker/ After Care Teacher

- Monitor Early Head Start Family Childcare Providers & children under their care.
- Maintain ongoing child assessments & checkpoints (Teaching Strategies)
- Act as a liaison between parents and Family Child Care Providers to support the overall development of the Early Head Start children.
- Conduct Home Visits (2x a year)
- Parent/Provider conferences
- Data Entry
- Co-facilitate monthly parent meetings
- Plan and implement a curriculum of developmentally appropriate activities for the children.
- Attend team meetings weekly.
- Attend regular supervision meetings with supervisor.
- Adapt and incorporate curriculum for children with special needs in coordination with written IEP's, team planning and parental input, as well as referral out for evaluations.
- Assess individual children's strengths and areas in need of improvement (daily observation notes, formal assessments 2-3 times yearly).
- Other duties as assigned

Little Angels Head Start Program

Dec. 08- Aug. 11, Bronx, NY

Family Worker

- Archnet data entry
 - Register & Recruit Children
- Assist Family Assistant in all aspects of social service program & Parent involvement
- Serve as School Liaison
- Maintain & update children & family records
- Recruit volunteers for the program

- Attend workshops & trainings
- Assist on field trips
- Conduct home visits
- Classroom coverage
- Handle very busy switchboard
- Handle incoming and outgoing fax and correspondence
- Make monthly calendar for parents & staff
- Report monthly attendance to main office
- Monthly health screening tracking
- Monthly classroom conference
- Faxing, Photocopying, Filing
- Daily contacts with parents
- Conduct workshops/ Health fairs
- Other duties as assigned

JHS 117 Wade Academy ACDP

Jan. 08- Dec. 08, New York, NY

Tutor/ Activity Specialist

- Help students with homework
- Planning and implementing daily program
- Extracurricular activity
- Workshop specialist
- Assist during school trips

Education:

Saint Leo University

Bachelor's in Arts and Human Services (online schooling)

Aug. 2020-present

CLINIC AND SCHOOL EXPERIENCE

Institute for Therapeutic Massage

Licensed Massage Therapist

Oct. 16- Sept.17 Haskell,

NJ

- Performed 147 Swedish Massage Clinic Hours
- Obtained experience in Pregnancy Massage
- Gained knowledge in Event Sport Massage
- Gained knowledge in Foot Reflexology Massage
- Gained knowledge in Shiatsu Techniques
- Gained knowledge in Aromatherapy

Metropolitan College Of NYC

Sept.05-May 07 New York,

NY

Associates Degree in Office technology

President's Honors List 2005-2006

Dean's Honors List 2006-2007

Skills: Bilingual (Eng/Span), Microsoft Word, Excel, Outlook, Access, Word Perfect, Machine Transcription, Word-Processing, Publishing, Shorthand, Photoshop, Internet search engine, MAC Savvy.

Certificates/Licences: Massage Therapy, Child Abuse, CPR, First Aid, OSHA, CDA Credentials (Child Development Associates).

BRITTANI L. ANDERSON

SCHOOL COUNSELOR

RESOURCEFUL AND COMPASSIONATE PROFESSIONAL WITH HANDS-ON EXPERIENCE DELIVERING EXCEPTIONAL GUIDANCE TO STUDENTS REGARDING CAREER DEVELOPMENT, ACADEMIC ACHIEVEMENT, SOCIAL BEHAVIOR, AND EMOTIONAL/PHYSICAL HEALTH.

Expert in facilitating students in selecting a career, assisting students at risk, identifying individual abilities, and tackling emotional issues. Proven success in monitoring children during school activities, evaluating student's strengths and requirements, advising parents and teachers, and assuring all learners meets their developmental needs. Excel in consulting and maintaining communication with parents, teachers, and administrators on specific student and parent academic and educational matters including academic modifications and accommodations.

- ✓ Adept at counseling students via planned tasks in individual and group sessions to convey educational and social support while offering workshops to parents.
- ✓ Instrumental in cultivating and fostering long-lasting relations with team members, students, and stakeholders by using strong interpersonal skills.

CORE COMPETENCIES

- Strategic Planning & Implementation
- Career Developmental Awareness
- Student Performance Assessment
- Cognitive Behavioral Therapy
- Social Development Programs
- Career Counseling & Guidance
- Risk Identification & Mitigation
- Team Building & Leadership
- Regulatory Compliance
- Astute Communication

PROFESSIONAL EXPERIENCE

DR. RICHARD IZQUIERDO HEALTH & SCIENCE CHARTER SCHOOL • Bronx, NY

School Counselor (July 2018 to Present)

Provide outstanding individual counseling, comprising of S.M.A.R.T goals, transition plans, grief, social/emotional, teacher-student mediation, and peer resolution to improve their behavior and academic performance. Known for facilitating group counseling, including time management, social media etiquette, self-esteem, social anxiety, and stress for ensuring their success. Hold accountability for evaluating performance of students and distributing and certifying New York State Student General Employment Certificate. Arrange and contribute to various meetings, such as student intervention team, response to intervention, and Student I.E.P meetings with parents, students, and teachers to discuss the progress of students. Formulate and maintain detailed case notes and reports related to students and guided administration and parents of their progress. Conceptualize, design, and initiate curriculum lessons for grades 6-12 by using the ASCA mindsets and behaviors model.

- Ensure professional development and growth of staff members by delivering advanced training on several topics, including PBIS (Positive Behavioral Interventions and Supports), Restorative Practices with a major focus on establishing a culture of community in schools, and Trauma and Crisis Prevention Training.
- Leverage leadership capabilities for instructing and supervising school counseling interns to meet desired outcomes.
- Organize and direct counseling and mentoring sessions for first-year school counselors for optimizing their abilities.
- Effectively liaise with parents, teachers, and administration regarding student success by using strong interpersonal skills.
- Perform and assess the progress of the master schedule by working in coordination with administrators and counselors.
- Enhance the physical, emotional, cognitive, and social development of students and families by delivering a range of prevention, early intervention, and intensive service programs while adhering to organizational procedures.
- Successfully manage academic reports for Honor Roll and other academic recognition in compliance with school policies.

UNCOMMON CHARTER HIGH SCHOOL • Brooklyn, NY

College Coordinator (July 2017 to June 2018)

Arranged and chaired student support team meetings to discuss the progress of students. Counseled parents and students on academic performance and behavior on a need basis. Utilized strong interpersonal skills for communicating with students for discussing courses, credits, and entrance exams required by colleges and technical schools. Assured best academic matches for students by coordinating individual visits for college admission representatives. Provided superior support to students in writing marketable admissions essays, obtaining letters of recommendation, and preparing for college interviews.

- Achieved complete satisfaction of parents by organizing and directing all aspects of parent workshops on several college access topics, including the admissions processes, procedures, trends, and testing.

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BRITTANI L. ANDERSON

PAGE 2

- Prepared and delivered lessons on Readiness, Advisory, and an Elective Course to improve the knowledge of students.
- Evaluated performance of learners for determining students at risk of academic failure and promotion in doubt.

PROMISE ACADEMY HIGH SCHOOL • New York, NY

School Counselor (August 2014 to June 2017)

Delivered mandated individual and group counseling services for students with IEP's and recommended referrals when necessary. Chartered and advised National Honor Society Chapter. Managed and chaired Saturday academy and student support team meetings. Held accountability for handling academic reports to honor roll and other academic recognition. Supported students in defining and developing appropriate educational career plans through schedule planning. Prepared and delivered case management to students not meeting the local educational specifications. Led overall back to school night and parent-teacher conferences. Known for designing student and staff course master schedules while resolving conflicts.

- Reviewed and determined progress of high-risk students by working in conjunction with the special education coordinator.
- Acted as a test site supervisor for conducting SAT, ACT, and Regents examinations as per set guidelines and standards.
- Appraised by students for facilitating learners in applying to pre-college and multicultural summer programs.
- Oversaw, guided, and mentored students toward educational and career objectives.
- Assisted school administrators in assuring full compliance with mandated reports and professional responsibilities.

ADDITIONAL EXPERIENCE

Intervention Facilitator (2014) • Substance Abuse Mental Health Services, Petersburg, VA

Budget Analyst Intern (2012 to 2013) • Virginia State University Budget Office, Petersburg, VA

EDUCATIONAL BACKGROUND

Certificate of Advanced Study in Mental Health Counseling • Alfred University, Alfred, NY, 2018

M.A in School Counseling – Manhattan College, Riverdale, NY, 2017

B.S in Psychology – Virginia State University, Petersburg, VA, 2014

PROFESSIONAL CERTIFICATIONS

New York State Permanent, School Counseling K-12 | Suicide Assessment & Intervention | Child Abuse & Prevention | Certified in First Aid/ CPR | Dignity for All Student Act (DASA) | Safe Schools Against Violence in Education (SAVE)

PROFESSIONAL AFFILIATIONS

American School Counselor Association (ASCA) | New York State School Counseling Association (NYSSCA) | PSI CHI National Honor Society | Alpha Kappa Alpha Sorority, Incorporated

COMMUNITY & LEADERSHIP

Vice President (August 2013 to May 2014) – NAACP, Virginia State University Petersburg, VA

- Delivered superior facilitation in organizing and managing events on campus/community geared to civil rights and activism.

Community Coordinator (Summer 2013) – Virginia Primary Election, Petersburg, VA

- Held responsibility for coordinating Student voter registration as per set guidelines.
- Strategically canvassed local communities to register voters.

TECHNICAL PROFICIENCIES

Microsoft Office Suite (Word, Excel, Sheets, Forms, & PowerPoint) | Infinite Campus | ATS | PowerSchool | Salesforce | Charter AP | Airtable | Naviance | Swipe K-12 | Tableau Server | SCUTA | Schoology | SESIS | Suite360

EMILY GOLDBERG

EDUCATION

- Simmons University**, Boston, MA September 2018 – May 2020
Master of Fine Arts in Writing for Children
 GPA: 3.88
 Awards: Mensa Foundation Kuhnel Scholarship
- Vanderbilt University**, Nashville, TN August 2013 – May 2017
Bachelor of Arts in English
 GPA: 3.79
 Awards: Dean's List (Fall 2013, Spring 2014, Fall 2014, Fall 2015, Fall 2016)
 Activities: Alternative Spring Break; MOSAIC Multicultural Recruitment Weekend; Zeta Tau Alpha Women's Fraternity (Member Enrichment Chair); Asian New Year Festival & Diwali Showcases; VUTheatre; The Odyssey Online (Editor-in-Chief)

EXPERIENCE

- Teach For America**, New York, NY Summer 2021
Corps Member
- Selected from approximately 49,000 applicants nationwide to join national teacher corps of recent college graduates and professionals who commit two years to teach in under-resourced public schools. Simultaneously working towards a Master of Arts in Teaching at Relay Graduate School of Education.
 - Participate in an intensive virtual summer training program to develop the skills and knowledge needed to lead rigorous, supportive, and inclusive classrooms, including instructional design, trauma-informed practice, and social-emotional learning, as well as supervised summer school teaching in New York public schools. Engage in professional development, including DEI seminars, discussion groups, coaching sessions, readings, and content specific learning.
- Optum (UnitedHealth Group)**, Boston, MA June 2017 – Present
Senior Communications Specialist
- Lead storytelling pillar for organization-wide inclusion and diversity initiative.
 - Create and distribute digital content, such as podcasts, video animations, e-mails, and presentations, for senior leaders.
 - Write blog posts about technology and inclusion initiatives for audience of 300,000 employees, company-wide.
 - Organize employee enrichment events and community service opportunities, such as coordinating partnership with the Red Sox Foundation, an organization dedicated to improving the health, educational, and recreational opportunities for children and communities in need throughout New England.
- Weston Youth Services**, Weston, CT Summer 2014, Summer 2015
Band Camp Assistant & Theater Camp Stage Manager
- Taught wind instruments, led theater exercises and facilitated activities for groups of 10-30 students ages 9-13.
 - Managed stage for middle school productions of *Aladdin* and *Cinderella*.
- Wilton YMCA Camp Gordyland**, Wilton, CT Summer 2014
Paraprofessional
- Aided children with disabilities such as autism on a one-on-one basis to integrate them into their camp age groups.
- Weston Field Club**, Weston, CT Summer 2011, Summer 2012, Summer 2013
Camp Counselor
- Supervised and guided groups of up to 20 incoming kindergarten and second grade girls through 6-hour camp days.

COMMUNITY

- Miracle League of Massachusetts**, Acton, MA Spring 2018
Liaison & Volunteer
- Organized group of volunteers to help children with disabilities play in a youth baseball league.
- Camp Sunshine**, Casco, ME Summer 2011
Paraprofessional
- Volunteered as a one-on-one counselor to facilitate a camp experience for a 10-year-old boy with developmental disabilities caused by brain tumors at a camp for terminally ill children and their families.

PERSONAL

Interests include creative writing, musical theater, softball, cheerleading, and music. Proficient in oboe, clarinet, and piano.

Olivia E. Knight

EDUCATION

The University of Georgia
Athens, GA

*Master of Education in Professional
Counseling*
May 2018

*Bachelor of Arts in English
Emphasis in Multicultural Literature*
May 2014

CERTIFICATIONS

New York

School Counseling
May 2018

Georgia

School Counseling
May 2018

National

Darkness to Light (Child Abuse)
Sept. 2017

Youth Mental Health First Aid
July 2016

PROFESSIONAL ORGANIZATIONS

Education Amplifier
Sept. 2017 - Present

*American School Counselor
Association*
June 2016 - Present

*Georgia School Counselor
Association*
June 2016 - May 2018

PROFESSIONAL EXPERIENCE

School Counselor (June 2018 – Current)

Dr. Richard Izquierdo Health & Science Charter School
Bronx, NY

- Facilitate individual and group counseling for a caseload of 100 students
- Develop core curriculum lessons on mindfulness, bullying, and diversity and inclusion for grades 6-12
- Conduct peer to peer and teacher to student mediations
- Create S.M.A.R.T. goals with students who have a C or below GPA
- Create social emotional development interventions for individual students
- Respond to student and family crisis with responsive intervention services
- Collaborate with parents/guardians, teachers, and administration regarding student success
- Conduct weekly state mandated individual and group counseling
- Collaborate with the Special Education Department to develop behavioral intervention plans

College Adviser (May 2014 – May 2016)

Charles R. Drew Charter School (Georgia College Advising Corps)
Athens, GA

- Implemented a PSAT course for 25 sophomore students each semester
- Scheduled and participated in 15 college tours with 90% student body participation
- Facilitated college and career events for College and Career Week
- Designed a College and Career Readiness club that focused on college access and student involvement
- Organized Georgia College 411 registration for all middle school students
- Established a College Fair with representatives from 25 colleges and universities from across the country
- Arranged bi-weekly meetings with college representatives from across the country
- Formed semester academic benchmarks for 9th-11th grade
- Created graduation and academic awareness plans for students with a C or below GPA

Olivia E. Knight

ADDITIONAL EXPERIENCE

Graduate Student (May 2016 – May 2018)

University of Georgia College of Education, Athens, GA

- Counselor (Jan. 2017-May 2017) - Rutland Academy, Therapeutic & Educational Support
- Research Team Member (Nov. 2016) - University of Georgia & Louisiana State University
- Presenter (Nov. 2016) - Georgia School Counselor Association Conference
- Trainee (July 2016) - Youth Mental Health First Aid (Suicide Prevention)
- Mentee (2017 - 2018) - College of Education Students of Color Mentoring Program

Practicum & Internship (2016 - 2018)

- Developed & Delivered, Diversity and Inclusion Project at Five Forks Middle School
- Delivered Core Curriculum Lessons
- Facilitated Small Groups (academic support, resiliency, social emotional, motivation)
- Co-lead, Parent Workshop (Social Media)
- Participated in Professional Learning Communities
- Individual Counseling (social emotional, educational planning, college & career)
- Co-facilitated Peer Mediation
- Consulted with Teachers, Parents and Administrators
- Participated in District Level Professional Development

Creator and Staff Sponsor (Aug. 2014 – May 2016)

Charles R. Drew Charter School, Atlanta, GA

Beyond Drew College & Career Readiness Club

- Assisted student members with researching different colleges to present to the student body
- Formed mentorships between high school students and middle school students that needed academic support
- Supported the student members with organizing College and Career Week with the College and Career Readiness Staff

Creator and Staff Sponsor (Aug. 2015 – May 2016)

Let it Go Club: Expressing Your Emotions in Middle School

- Collaborated with creating mentorships between club members
- Distributed techniques for each individual club member on maintaining self-control
- Conducted reenactments with the club members on different ways to maintain your composure at school

ISRAEL MORALES

A dedicated educator committed to the success of all students. Demonstrated success in student achievement within STEM courses. An equity minded colleague supporting teachers through observations, feedback, and cross-curricular collaboration. Highly ambitious with vision and spirit to achieve what is best for students, family and the community.

EXPERIENCE

08.2014 – Present
American Dream
Charter School
Founding Teacher
Bronx, NY

- High School Science Teacher, developed the curriculum for growing science department through teaching Living Environment, Chemistry, Earth Science and Physics. Utilized Understanding by Design, Backwards Planning, and Data-Driven Instruction to continuously improve instruction for students.
- 12th Grade Team Leader, developed a cohesive and effective team, conducted peer observations and feedback, supported teacher professional development
- Equity Team Member, developed professional development to reflect on our practices as teachers, individuals, and humans and better understand how to make ourselves and our practices more equitable for the school
- Middle School Science Teacher, developed 6th to 8th grade Intermediate science curriculum with an emphasis for hands-on, experiential, project-based learning
- Past Leadership Roles: Science Department Chair, 11th Grade Team Leader, Assistant Director Intern, Dean of Students, Athletics Coach
- Student Programs Initiated: Botball Robotics, Science Olympiad, Soccer Team, Student Government, Speech and Debate

09.2009 – 06.2014
Bronx Preparatory
Charter School
Science Teacher
Bronx, NY

- High School Science Teacher,
- Leadership Role: Science Department Chair,
- Student Programs Initiated: Botball Robotics, Science Olympiad, Technovation Flag Football

EDUCATION

Columbia University, Summer Principals Academy | New York, NY
Ed. M Student in Organizational Leadership

Fordham University | New York, NY
M.S. in Teaching

University of California, San Diego | San Diego, CA
M.S in Bioengineering, Graduate Researcher with Silva Research Group, UCSD Preuss School Mentor

University of Southern California | Los Angeles, CA
B.S. in Biomedical Engineering, Emphasis in Electrical Engineering, Magna Cum Laude
Awards: USC Presidential Scholarship; Rose Hills Scholarship; Mexican American Alumni Association Scholar; Dean's List all semesters, Tau Beta Pi Honor Society, Golden Key Honor Society
Activities: Society of Mexican American Engineers and Scientists, Society of Hispanic Professional Engineers, Latino Student Assembly Representative, Nuestra Alma Latina, Member of Center for Engineering Diversity, High School Mentor at Oscar de la Hoya Animo Charter School

Professional Development

- Math for America - Master Teacher Fellowship
- District-Charter Collaborative
- Learning Partners Program

Certifications

- License: New York State, Adolescent Physics, Science 7-12

Personal

- Bilingual – Spanish
- Adept Programmer dabbling in the tinkering of electronics and robotics

ALEXANDRA OLVERA

EDUCATION

University of California, Davis, Davis, CA September 2019-July 2021*Bachelors in Arts, Political Science; GPA: 3.5*

Activities: Ambassador for College of Letters and Science; Student Leader in University of California Advocacy Network; Co-President of La Raza Pre-Law Student Association; Student Equity Ambassador for UC Davis Bookstore

Orange Coast College, Costa Mesa, CA August 2017-June 2019

Associates in Political Science; GPA: 3.1

Awards: Student Leader Award 2018 and 2019; Paul Mitchell Public Policy Award and Scholarship 2018 and 2019; Hazel Cubbon Greenleaf Scholarship

Activities: Regional Delegate of Associated Students of OCC; Chair of Advocacy Committee; Vice President of Amnesty International; *Honors: Phi Theta Kappa; Omega Psi Sigma; Honors Program Student***EXPERIENCE**

Teach For America, New York, NY Summer 2021*Corps Member*

- Selected from approximately 49,000 applicants nationwide to join national teacher corps of recent college graduates and professionals who commit two years to teach in under-resourced public schools. Simultaneously working towards a Masters of Arts in Teaching at Relay Graduate School of Education.
- Participate in an intensive virtual summer training program to develop the skills and knowledge needed to lead rigorous, supportive, and inclusive classrooms, including instructional design, trauma-informed practice, and social-emotional learning, as well as supervised summer school teaching in New York public schools. Engage in professional development, including DEI seminars, discussion groups, coaching sessions, readings, and content specific learning.

Farmworker Justice, Washington, D.C. December 2020 – March 2021

Intern

- Provided research, analysis and logistical support for FJ's health, immigration and labor rights advocacy and projects
- Monitored developments on health, immigration, and labor issues affecting migrant and seasonal farmworkers
- Supported general organizational activities, including writing articles for newsletters and website content

North Valley Labor Federation, Modesto, CA August 2020 – November 2021

Volunteer Coordinator

- Assisted in managing campaign data for over 70 local, state, and federal campaigns
- Developed and improved campaign scripts for various campaigns within the Federation
- Maintained a positive and professional disposition in all interactions with staff, union leaders, members, and volunteers
- Oversaw and trained all volunteers for the 70 campaigns launched within federation.

California State Assembly, Sacramento, CA April 2020 – July 2020

Intern

- Learned how to launch, navigate, and use governmental programs such as LCMS, Portfolio, Outlook, and RDC to help with constituency and policy work for the member.
- Assisted the member in forming templates for support letters, FAQ sheets, co-authored template letters, and talking points for AB 2799, which dealt with housing vouchers.

COMMUNITY

Wais Azami Law Office, Santa Ana, CA June 2019 – September 2019*Workshop Event Coordinator*

- Helped translate legal documents, legal memoranda, and appellate briefs from English to Spanish
- Coordinated several workshop events to undocumented folks called 'Know Your Rights' workshop for the Public in Santa Ana, El Centro de México by developing poster graphics, outreach, and running the event.

St. John Neumann Vacation Bible School Summer Camp, Irvine, CA July 2017– July 2019*Seasonal Group Leader*

- Helped lead and taught a group of over 10 kids ages 5-15 years old in bible scripture, team building activities, and musical activities through the lens of religion.
- Offered support to the summer camp team and students when needed.

PERSONAL

I am can fluently speak Spanish. Studied music theory, guitar, piano, and vocals professionally for 10 years. Show Choir performer in High School. Working towards getting my notary license. Enjoy swimming, yoga, and golf.

Arlyn Paulino

718-

College of Mount Saint Vincent

Expected graduation date: May 2021

TrioScholar program

Experience

Leake & Watts, Riverdale, NY

Student Observer

Fall Semester 2017

719-Met and greeted students daily with enthusiasm

720-Observed and recorded teachers activities and strategies

- Communicated with cooperating teacher regarding lesson plans and classroom management
- Engaged in activities to ensure students attendance and daily participation

Middle School 37, Riverdale, NY

Fall Semester 2018

Student Teacher

- Participated in hands-on activities with students in the classroom setting
- Developed lesson plans and worksheets for students in Spanish class
- Planned and implemented daily lessons and activities including arts and crafts, group games, and much more.
- Managed student behavior in the classroom by establishing and enforcing rules and procedures
- Established and communicated clear objectives for all learning activities
- Assigned and graded classwork, homework, tests, and assignments.

IN TECH Academy, Riverdale, NY

Spring Semester

2019

- Collaborated with coworkers to develop lesson plans.
- Used relevant technology in Math and Science to support and differentiate instruction
- Utilized technology including a SmartBoard and iPad into lessons.
- Evaluated and documented students progress
- Encouraged and monitored the progress of individual students and use the information to adjust teaching strategies
-

Activities

- Model UN member, 2017
- Dolphin Dolls member, 2016

Skills

- Fluent in Spanish
- Microsoft Office (word, powerpoint, etc)

CHANTELLE PIRON

EDUCATION

The City College of New York, New York, NY
Bachelor of Arts in Communications with a concentration in Public Relations and Advertising
May 2013

Dean's List

The Child Development Associate (CDA)

Credential Certificate May 2018

Boricua College Bronx, New York

Master Master of Education Science Degree Tesol- Grades1-12th Expected Graduation
December 2021

Introduction

An organized professional with proven teaching, guidance, and counseling skills. Ability to be a team player and resolve problems and conflicts professionally. Skilled at communicating complex information in a simple and entertaining manner. Looking to contribute my knowledge and skills to a school that offers a genuine opportunity for career progression.

Skills

- Bilingual Spanish/ English
- Strong organization/communication skills
- Enjoys sharing knowledge and encouraging the development of others to achieve specific team goals.
- Proficient in Microsoft Word, Excel, Power point, Google suite
- CPR /first aid, Mandated Reporter
- Programs: Illuminate, Powerschool, Shine Insight, Gold Teaching Strategies, iready

EXPERIENCE

Dr. Richard Izquierdo Health & Science Charter School, Bronx, NY Sep 2020-Present
English Interventionist Teacher

- Co-teach English Language Arts (ELA) to four sections of 25-30 sixth-grade students to improve reading comprehension and analytical and expressive writing skills.
- Using data and feedback, ensure all students show growth in Common Core standards and support students who require additional guidance.
- Track progress of students with individualized education plans, collaborating with English Teacher and English Language Learner (ELL) teachers to achieve student growth and goals.
- Create and adapt lesson plans according to students' academic needs, including both individual and group work.
- Meet with teachers weekly to give feedback based on classroom observations.

Dr. Richard Izquierdo Charter school, Bronx NY Sept 2019-June 2020

Writing Teacher 6th & 7th Grade

- Co-teach English Language Arts (ELA) to four sections of 25-30 sixth-grade students to improve expressive writing skills.
- Simplify lesson plans in line with curriculum objectives to satisfy students' needs.
- Differentiate lesson plans for English Language Learners.
- Prepare and administer tests according to the set curriculum grade exams and tests in accordance with designated grading rules. Provide appropriate feedback on work.

Dr. Richard Izquierdo Charter School, Bronx, NY March 2019-August 2019

Spanish Translator

- Translate conversations from/to English and a second language for the purpose of ensuring the accuracy of information
- Serve as a liaison between scholars and teachers and other non-Spanish speaking scholars. Facilitate effective oral communication between scholar and school staff during school hours or school functions (IEP meetings, parent/ teacher conferences)
- Translate individual lesson plans in the second language (Spanish) to meet the needs of each student/educational goal. Provide complex and responsible translation work of various documents, lessons, testing, and activities into the second language and/or English.
- Review and proofread materials written by a non-English speaking person to accurately reflect the second language. Verified translations made by others for the purpose of reviewing and editing materials for accuracy, context, readability, grammar and style.
- Proctor exams and assist with oral translation during state exams.

Fort George Community Enrichment Center Bronx, NY August 2016- March 2019

Early Head Start Facilitator

- Partnership with home daycare providers, evaluating and screening children under the Early Head start Guideline. Maintained a caseload of 22 cases.
- Assisted in opening and enrolling daycare providers. Trained and supervised home daycare providers, teaching the creative curriculum, and ensuring child safety.
- Assisted families with resources and maintained at least one monthly phone call with family and followed up with any issues that the family should have.
- Provide Information as well as Referral material to Children and Families. Identifies, selects, accesses, and makes referrals to appropriate community resources.
- Created weekly individualized lesson plans. Record and document information discussed with families in Shine system.
- Interact with parents & families and conduct monthly parent meetings.

Fort George Enrichment Center New York, NY May 2016-August 2016

Teacher's Aide,

- Co Teach with the Lead Teacher the safety of 15 students
- Provided support to Lead Teacher during classroom activities and lessons
- Interacted with children according to their needs
- Reinforced classroom routines and rules with students

THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

EXCELLENCE • CHARACTER • COURAGE • COMMITMENT



Minutes–Board of Trustees Meeting

July 15, 2021, 6:00 p.m.

In person: John Callahan, Dan Sang

By Zoom Conferencing: Jumaane Saunders, Christian Bannerman, Rick Marsico, Janine Azriliant, Denis O'Rourke, Linnet Tse, Sarah Fuentes, Charmone Adams

No Absent:

Executive Director Richard Burke, In-person,

Welcome and Call to Order- Mr. John Callahan welcomed and called the Annual Meeting to Order at 6:10 PM, thanked everyone for attending, and informed the Board that Charmone Adams was now a voting member. Everyone congratulated Mr. Adams.

Mr. Callahan asked if anyone had any questions on Consent Agenda, and no one did, so it was accepted. He then stated that some members needed to leave at or around 7 PM to move directly to voting on open issues as outlined in the agenda.

New Business:

1. Election of Officers of the Board of Trustees. Moved by Rick Marsico, 2nd Mr. Saunders
All approved

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are elected as officers of the Board of Trustees of The Charter High School for Law and Social Justice for a term of one year from **July 1st, 2021 – June 30th, 2022**, expect as otherwise noted:

John Callahan	Chairperson
Jumaane Saunders	Vice-Chairperson
Janine Ariliant	Secretary
Linnet Tse	Treasurer

2. Appointment of Committee Members: Moved by Jumaane Saunders, 2nd Christian Bannerman
All approved

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are appointed as members of committees of the Board of Trustees as follows for a term of one year, from **July 1st, 2021 – June 30th, 2022**.

Audit Committee
Educational Accountability Committee
Executive Committee (the Chair, Vice-Chair, Treasurer, and Secretary serve on the Executive Committee pursuant to the school's by-laws)



Finance Committee
Fundraising Committee

3. Approval of Board Calendar (Attached): Moved by Denis O'Rourke, 2nd Linnet Tse
All approved

After the vote, Mr. Marsico introduced Alice Tenney, a school supporter, who may consider joining the Friends Board. The Board welcomed her attendance.

Mr. Callahan introduced the idea of beginning to think of our renewal and that we need to address how to deal with the significant deficiencies of our entering students and the School leadership idea of opening an elementary school and middle school with the desire to address that issue.

Mr. Callahan asked Mr. Burke to speak to this idea, and Mr. Burke reviewed the presentation he had sent out with the Board materials asking for the Board approval that the leadership begins investigating the possibility and come up with ideas and timelines. Mr. Burke mentioned that this is only asking the Board for direction and that he would not go to SED without their approval and guidance on this issue.

After the discussion, Mr. Calhan proposed a motion: Dr. Bannerman moved, and Mrs. Tse 2nd.

The motion was approved.

RESOLUTIONS OF THE BOARD OF TRUSTEES OF
THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

Whereas, The Charter High School Law and Social Justice has concluded that the path to success for the school is likely best pursued through the expansion of our charter to create an associated elementary school;

Whereas, an initial review has indicated that such an expansion could be viable financially and could potentially be approved under our next charter renewal with NYSED;

Therefore, be it resolved that the Board of Trustees of The Charter High School Law and Social Justice authorizes the Executive Director and staff to begin planning and discovery to develop a detailed plan of the proposed expansion;

Further, be it resolved that a planning structure be put in place by the Executive Director to understand that regular updates will be provided to the Board.

Mr. Calhan then turned the meeting back to our Agenda items and asked Mr. Burke To review the Financials.

Financials-

Mr. Burke began reviewing the financials and shared his screen. Mr. Burke said that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. He reviewed the main points of the Financials, and there were no questions.

Executive Director Report:



Mr. Burke then reviewed the Dashboard. Mr. Burke reviewed how our Summer School program was doing. He reviewed hiring and the difficulty of finding good candidates.

Chairman Report –

Mr. Callahan then reviewed details about this summer construction

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday.

Academic Committee- Mr. Saunders reviewed items from Academic Committee, which met at 5 PM earlier in the evening. Mr. Saunders stated that we would have more details from the school leadership at the August meeting on how the school plans to move our students in reading and move the STAR results.

Mr. Callahan spoke about the Board retreat on September 18th and Mr. Saunders asked that, like last year, each Board member talk about themselves. Mr. Callahan mentioned that he and Mr. Sang would speak with Mr. Rivera, who coordinates the Retreat.

Fundraising Committee-No meeting and Mr. Callahan said once we are back in person There would be more planning.

Mr. Callahan asked that everyone do the Board evaluation and ED resolution.

Mr. Callahan then asked if Ms. Tenney, who was present, had anything to say, and she spoke of her history supporting the school. ,

Mr. O'Rourke moved to adjourn, seconded by Ms. Azriliant, and approved at 7:40 PM.

Next Meeting: August 19th. 2021, 6:00 PM

A handwritten signature in blue ink, appearing to read "John Callahan", written over a horizontal line.

John Callahan



Financial Report
For the Period Ending July 31, 2021
Fiscal Year 2020-21
with June 30, 2021 and 2020 Statements

Table of Contents

- 1 Fiscal Dashboard - 5-Year Analytics and Key Performance Indicators
- 2 Financial Report for Period Ending July 31, 2021 (Narrative)
- 3 Statements of Financial Position (Balance Sheet) at July 31, 2021 and June 30, 2021 and 2020
- 4 Data Analytics for Fiscal Year 2021-22
- 5 Summary Statements of Revenue, Support and Expenses at July 31, 2021 and June 30, 2021 and 2020
- 6 Detailed Statements of Revenue, Support and Expenses at July 31, 2021 and June 30, 2021 and 2020
- 7 Cash Flow Projection

Charter High School For Law And Social Justice Data

Notes to Financial Report For the Period Ending July 31, 2021

Unencumbered Cash

Total Cash and Equivalents	\$ 4,706,422	[a]
Encumbrances to Cash		
Restrictions:		
Escrow	100,678	
Unearned Revenue (Advances Received but not Earned)	873,324	
	974,001	[b]
Vendor Obligations		
Accounts Payable	234,758	[c]
Total Cash Encumbrances	1,208,760	[d] {[b] + [c]}
Unencumbered Cash Balance	\$ 3,497,662	[a] - [d]

Days of Cash on Hand

Total Fiscal Year 2021-22 Budgeted Expenses (<i>excluding Depreciation and Deferred Rent</i>)	\$11,056,452
Average Daily Expenses (<i>Total Projected Expenses ÷ 365</i>)	\$ 30,292
Total Cash Available for Operating Use (<i>Total Cash - Escrow</i>)	\$ 4,605,744
Number of Days of Unrestricted Cash Available (<i>Total Cash Available ÷ Average Daily Expenses</i>)	152.0

Liquidity Measures

	At 7/31/21	Benchmark
• Current (Working) Capital Ratio - measures the School's ability to pay off its current liabilities (usually within one year) with its current assets such as cash and receivables. The higher the ratio, the better the School's liquidity position.	4.4	1.2
• Unrestricted Days Cash	152.0	60.0
• Debt to Asset Ratio - measures the School's assets that are financed by liabilities, or debts, rather than its equity. Greater than 1 indicates that the School's liabilities are higher than its assets	0.3	1.0
• Acid Test/Quick Ratio - indicates whether the School has sufficient short-term assets to cover its short-term liabilities.	4.2	1.0

Charter High School for Law and Social Justice

Statements of Financial Position

At Current Year-to-Date July 31, 2021, and June 30, 2021 and 2020

	[unaudited] Year-to-Date <u>7/31/21</u>	June 30	
ASSETS		[unaudited] <u>2021</u>	[audited] <u>2020</u>
Current Assets:			
Cash and cash equivalents - Unrestricted	\$ 4,605,744	\$ 3,760,175	\$ 2,992,175
Escrow - Restricted	100,678	100,673	75,605
Grants Receivable	56,582	179,229	203,885
Due from FOCHSLSJ	15,693	-	-
Per Pupil Receivable	14,400	14,400	45,097
Prepaid Expenses and Other Receivables	94,796	52,132	169,288
Total current assets	4,887,892	4,106,609	3,486,049
Fixed assets, Net	579,002	593,555	622,465
	\$ 5,466,894	\$ 4,700,164	\$ 4,108,515
LIABILITIES and NET ASSETS			
Current liabilities:			
Accrued Expenses and Other Accounts Payable	\$ 234,758	\$ 506,635	\$ 744,096
Deferred or Unearned Revenue	873,324	-	-
Total current liabilities	1,108,082	506,635	744,096
Long-Term Liabilities:			
Deferred Rent	630,412	615,778	313,394
SBA-PPP Loan	-	-	926,019
Total Long-Term Liabilities	630,412	615,778	1,239,413
Net assets			
Net Assets without Donor Restrictions	3,577,750	2,125,006	1,661,116
Change in net assets during current period	150,650	1,452,744	463,890
Total net assets	3,728,400	3,577,750	2,125,006
TOTAL LIABILITIES and NET ASSETS	\$ 5,466,894	\$ 4,700,164	\$ 4,108,515

Summary Statements of Revenue, Support and Expenses

Current Fiscal Year-to-Date Compared to Projection

with Year End June 30, 2021 and 2020 Details

	Current Fiscal Year 2020-21 [unaudited]			June 30	
	Year-to-Date	Full Year	YTD as a %	[unaudited]	[audited]
	<u>7/31/21</u>	<u>Budget</u>	<u>of Projection</u> (YTD=8.33%)	<u>2021</u>	<u>2020</u>
Total Revenue and Support	\$ 873,328	\$ 12,131,517	7%	\$ 11,642,049	\$ 10,438,138
Total Expenses	722,678	11,442,051	6%	10,189,304	9,974,248
Excess/(Deficit) of Revenue and Support over Expenses <i>before</i> GAAP Adjustments	\$ 150,650	\$ 689,466	22%	\$ 1,452,744	\$ 463,890
One-time adjustment		\$ 509,000	0%		
Revised excess/(Deficit) of Revenue and Support over Expenses <i>before</i> GAAP Adjustment	\$ 150,650	\$ 180,466	83%	\$ 1,452,744	\$ 463,890
GAAP Adjustments, net	29,187	385,599	8%	331,295	100,850
Excess/(Deficit) of Revenue and Support over Expenses <i>after</i> GAAP Adjustments	\$ 179,836	\$ 1,075,065	17%	\$ 1,784,039	\$ 564,740
Enrollment	440.00	440.00	100%	449.108	435.327
REVENUE and SUPPORT					
Per Pupil Tuition	\$ 703,102	\$ 8,454,294	8%	\$ 8,192,217	\$ 8,053,984
Lease Assistance	170,221	2,042,655	8%	1,915,869	1,904,860
Title and Other Government Grants	0	1,634,568	0%	608,211	479,160
Donations and Contributions	-	-		1,130	-
Other	4	-		924,622	133
TOTAL REVENUE and SUPPORT	873,328	12,131,517	7%	11,642,049	10,438,138
EXPENSES					
Personnel Costs:					
Staff Salaries and Wages	333,414	5,910,874	6%	5,199,836	4,819,640
Payroll Taxes	29,630	577,177	5%	522,936	455,222
Fringe Benefits	82,865	1,159,300	7%	917,857	747,532
Total Personnel Costs	445,910	7,647,351	6%	6,640,629	6,022,394
Other Than Personnel Costs:					
Professional Services	18,139	213,600	8%	182,715	205,374
Academic Consultants and Services	-	125,000	0%	106,548	709,671
Curriculum and Classroom	3,535	491,646	1%	119,455	209,589
Recruitment and Development	20,360	127,000	16%	243,665	152,764
General Administrative Expenses	17,233	194,400	9%	151,993	224,366
General Insurance	5,532	75,000	7%	69,847	55,791
Technology	12,540	139,200	9%	280,659	188,445
Occupancy	184,854	2,218,254	8%	2,218,253	2,016,535
Other	21	600	3%	(2,597)	2,892
Total Other Than Personnel Costs	262,215	3,584,700	7%	3,370,538	3,765,427
Depreciation	14,553	210,000	7%	178,137	186,427
TOTAL EXPENSES	722,678	11,442,051	6%	10,189,304	9,974,248
Excess/(Deficit) of Revenue and Support over Expenses <i>before</i> GAAP Adjustments	150,650	689,466	22%	1,452,744	463,890
GAAP Adjustments, net	29,187	385,599	8%		
Excess/(Deficit) of Revenue and Support over Expenses <i>after</i> GAAP Adjustments	\$ 179,836	\$ 1,075,065	17%	\$ 1,452,744	\$ 463,890

Charter High School for Law and Social Justice

Detailed Statements of Revenue, Support and Expenses

Current Fiscal Year-to-Date Compared to Projection
with Year End June 30, 2021 and 2020 Details

	Current Fiscal Year 2020-21 [unaudited]			June 30	
	Year-to-Date	Full Year	YTD as a % of Projection	[unaudited]	[audited]
	7/31/21	Budget	(YTD=8.33%)	2021	2020
Total Revenue and Support	\$ 873,328	\$ 12,131,517	7%	\$ 11,642,049	\$ 10,438,138
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GAAP Adjustments, net	29,187	385,599	5%	331,295	100,850
Excess/(Deficit) of Revenue and Support over Expenses after GAAP Adjustments	\$ 179,837	\$ 1,075,065	20%	\$ 1,784,039	\$ 564,740
Enrollment	440.00	440.00	100%	449.11	435.33
REVENUE and SUPPORT					
Per Pupil Tuition and Lease Assistance:					
4101 - GenEd Tuition from NYCDOE	\$ 617,613	\$ 7,411,800	8%	\$ 7,191,734	\$ 7,037,169
4102 - SpEd Tuition from NYCDOE	85,489	1,042,494	8%	1,000,484	980,816
4130 - Lease Assistance from NYCDOE	170,221	2,042,655	8%	1,915,869	1,904,860
4104 - Per Pupil Supplement	-	-		-	-
4101(a) and (b) - Tuition from other School Districts	-	-		-	36,000
Total Per Pupil Tuition and Lease Assistance	873,324	10,496,949	9%	10,108,086	9,958,844
Title and other Government Grants:					
4201 - Title IA	0	227,000	0%	227,779	226,447
4202 - Title IIA	-	34,000	0%	31,382	32,109
4203 - Title IVA	-	17,500	0%	17,656	14,933
4105 - Stimulus	-	-		-	93,615
4210 - CSP	-	-		-	-
4215 - Cares Act Grant	-	1,212,768	0%	213,223	-
4230 - IDEA Special Needs	-	54,000	0%	54,919	37,128
4120 - NYSTL	-	39,300	0%	-	34,934
4220 - eRate	-	50,000	0%	63,252	39,994
Total Title and other Government Grants	0	1,634,568	0%	608,211	479,160
Donations and Contributions:					
4305 - Unrestricted Donations and Contributions	-	-		1,130	-
4401 - Fundraising Events	-	-		-	-
Total Donations and Contributions	-	-		1,130	-
Other:					
4501 - Interest and Dividends	4	-		68	133
4602 - In-Kind Contributions	-	-		-	-
4603 - Donated Services	-	-		-	-
4610 - SBA PPP Funds	-	-		924,554	-
Total Other	4	-	6%	924,622	133
TOTAL REVENUE and SUPPORT	\$ 873,328	12,131,517	8%	\$ 11,642,049	\$ 10,438,138
EXPENSES					
Personnel Expenses					
<u>Salaries and Wages</u>					
Administrative Staff:					
5105 - Executive Director					
5110 - Director of Operations					
5120 - Operations Staff	21,923	101,625	22%	151,501	126,193
5125 - Parent Coordinator					
5130 - Director of Finance					
5132 - Director of HR					
5135 - Director of IT					
5150 - School Aide/Security	0	-		(884)	989
5160 - Chief of Staff	-	-		-	-
Total Administrative Staff	56,847	741,571	16%	548,702	513,986
Instructional Oversight Staff:					
5201 - Principal					
5210 - Assistant Principal	47,500	693,000		351,450	380,692
5212 - Director of SPED					
5220 - Guidance Counselor	21,926	-		270,602	233,840
5225 - Social Worker	-	-		-	-
5230 - Director of College			0%		
5245 - Associate Dean	30,606	288,850	11%	334,092	290,856
5250 - SPED Coordinator	9,083	-		87,062	70,679
Total Academic Oversight Staff	124,323	1,788,542	10%	1,218,210	1,148,895
Instructional Staff:					
5310 - Teachers - ELA	-	666,324	0%	645,918	541,983
5315 - Teachers - Math	-	590,786	0%	605,337	497,096
5320 - Teachers - Social Studies	(200)	401,990	0%	393,899	351,734
5325 - Teachers - Science	-	340,275	0%	351,760	299,136
5330 - Foreign Languages	-	216,215	0%	200,686	205,411
5335 - Teachers - Physical Education / Health	-	269,324	0%	262,321	257,024
5345 - Teachers - The Arts	6,167	180,975	3%	178,023	199,723
5350 - Teachers - SPED	-	312,437	0%	306,487	294,677
5355 - Teachers - Law	-	87,863	0%	85,305	81,196
5365 - Teachers - SAT/Freshman Seminar	-	-		80,286	75,848

Charter High School for Law and Social Justice

Detailed Statements of Revenue, Support and Expenses

Current Fiscal Year-to-Date Compared to Projection
with Year End June 30, 2021 and 2020 Details

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Excess/(Deficit) of Revenue and Support over Expenses after GAAP Adjustments	\$ 179,836	\$ 1,075,065	20%	\$ 1,784,039	\$ 564,740
Enrollment	440.00	440.00	100%	449.11	435.33
5370 - Teachers - Substitute	-	72,572	0%	4,473	24,600
5375 - Teachers - Intervention	10,833	-		111,721	40,320
Total Instructional Staff	16,800	3,138,761	1%	3,226,216	2,868,749
Incentives and Special Programs:					
5410 - Stipends	13,782	45,000	31%	67,409	211,838
5420 - Summer Bridge Program	12,000	26,500	45%	3,000	45,598
5425 - Summer School	108,788	125,000	87%	106,522	
5430 - Saturday Academy Regents Prep	875	45,500	2%	8,778	3,575
5440 - Bonus	-	-		21,000	27,000
Total Incentives and Special Programs	135,445	242,000	79%	206,709	288,011
Total Salaries and Wages	333,414	5,910,874	7%	5,199,836	4,819,640
Payroll Taxes and Fringe Benefits					
Payroll Taxes:					
5510 - Employer FICA (SS and Medicare)	24,792	433,976	6%	391,224	372,578
5505 - Unemployment Insurance	2,299	65,844	3%	50,150	50,838
5530 - Disability Insurance	(461)	2,500	-18%	16,597	(1,936)
5610 - Workers Compensation Insurance	3,001	69,857	4%	63,833	31,912
5515 - MCTMT Tax	-	5,000	0%	1,084	1,830
5501 - FUTA	-	-		48	
Total Payroll Taxes	29,630	577,177	6%	522,936	455,222
Fringe Benefits:					
5601 - Health Insurance (Medical, Dental and Vision)	73,555	1,007,638	7%	838,580	695,947
5702 - Employer Retirement Plan Match	7,011	121,662	6%	54,162	18,922
5615 - STD, LTD and Life Insurance	2,149	30,000	7%	24,470	17,505
5630 - HRA	150	-		645	15,158
Total Fringe Benefits	82,865	1,159,300	9%	917,857	747,532
Total Payroll Taxes and Fringe Benefits	112,495	1,736,477	8%	1,440,792	1,202,754
Total Compensation (Salaries, Wages, Taxes and Benefits)	445,910	7,647,351	7%	6,640,629	6,022,394
Other Than Personnel Expenses					
Professional Services:					
6301 - Accounting and Bookkeeping	7,833	105,000	7%	117,123	111,120
6301 - Audit	-	28,000	0%	-	-
6321 - Legal	-	20,000	0%	17,206	27,524
5701 - Benefits Administrators and Consultants	1,172	6,000	20%	5,748	526
6305 - Payroll	1,134	15,600	7%	12,498	10,859
6330 - Fundraising and Grant Writing	-	9,000	0%	-	-
6390 - Startup Consulting	-	-		-	11,500
6380 - Other Professional Services	8,000	30,000	27%	30,140	43,846
Total Professional Services	18,139	213,600	9%	182,715	205,374
Academic Consultants and Services:					
6310 - Educational Partner Organizations	-	100,000	0%	99,350	480,533
6370 - Culture Consultants	-	-		-	3,500
6395 - Science Consulting Services	-	-		-	142,540
6350 - Substitute Services	-	25,000	0%	7,198	83,098
Total Academic Consultants and Services	-	125,000	0%	106,548	709,671
Curriculum and Classroom:					
7101 - Classroom Supplies	644	21,377	3%	16,910	2,201
7105 - Classroom Furniture and Equipment (Non-Asset)	-	3,268	0%	137	2,052
7115 - ELA Supplies & Materials	-	10,000	0%	2,933	6,985
7117 - Subscriptions/Dues	750	25,000	3%	20,774	13,720
7120 - Math Supplies & Materials	-	5,000	0%	-	-
7125 - Social Studies Supplies & Materials	-	2,000	0%	-	-
7130 - Science Supplies & Materials	-	2,000	0%	150	1,964
7135 - Foreign Language Supplies & Materials	307	2,352	13%	1,650	558
7136 - Art Supplies & Materials	-	35,000	0%	-	-
7140 - College Advisement Supplies & Materials	-	18,529	0%	1,592	7,669
7145 - Phys Ed Supplies & Materials	-	10,000	0%	-	3,594
7150 - Special Education Supplies & Materials	-	1,000	0%	-	-
7155 - Saturday Academy Regents Prep Supplies	-	5,000	0%	-	-
7160 - Assessment Supplies and Materials	-	20,000	0%	-	-
7165 - Field Trips	-	50,000	0%	-	14,807
7166 - Student Transportation	-	10,040	0%	-	8,040
7170 - Extracurricular Activities	-	50,000	0%	2,961	11,610
7175 - Enrichment Programs	-	50,000	0%	-	36,768
7176 Intensive Programming	-	25,000	0%	-	-
7177 - Summer Bridge	-	25,000	0%	10,340	26,449

Charter High School for Law and Social Justice

Detailed Statements of Revenue, Support and Expenses

Current Fiscal Year-to-Date Compared to Projection
with Year End June 30, 2021 and 2020 Details

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Enrollment	440.00	440.00	100%	449.11	435.33
7180 - Student Rewards	1,349	9,713	14%	4,016	6,213
7181 - Senior Activities Supplies & Materials	485	50,000	1%	53,134	15,437
7185 - Scholarship/Uniforms	-	20,000	0%	3,234	16,521
7190 -Parent Programs	-	2,067	0%	1,625	67
7195 - NYSTL Expense	-	39,300	0%	-	34,934
Total Curriculum and Classroom	3,535	491,646	2%	119,455	209,589
Recruitment and Development:					
6520 - Staff Recruitment	339	30,000	1%	14,301	1,101
6502 - Student Recruitment	-	15,000	0%	5,200	1,155
6401 - Instructional Staff Professional Development	19,872	60,000	33%	221,994	142,688
6410 - Non-Instructional Staff Professional Development	149	10,000	1%	856	7,701
6420 - Board Development	-	12,000	0%	1,314	120
Total Recruitment and Development	20,360	127,000	6%	243,665	152,764
General Administrative Expenses:					
6101 - Office Supplies	864	54,000	2%	27,104	76,265
8201 - Telephone and Fax	1,219	19,200	6%	12,263	11,241
6102 - Copy Paper	-	-		-	-
6105 - Furniture and Equipment (Non-Capitalized)	2,399	10,000	24%	6,699	3,488
6110 - Postage	-	15,600	0%	10,104	16,172
6115 - Copy Machine Lease	1,547	26,400	6%	16,434	24,504
6125 - Staff Transportation	529	2,500	21%	(265)	541
6130 - Team Building / Staff Appreciation	174	27,000	1%	41,920	21,290
6140 - Due and Subscriptions	9,562	35,700	27%	32,759	20,406
6150 - Student Meals	-	1,000	0%	-	1,024
6160 - Offsite Storage Facility Rental	222	3,000	7%	2,667	1,819
6601 - Fundraising	-	-		-	-
6170 - COVID-9 Supplies and Materials	717	-		2,308	47,615
Total General Administrative Expenses	17,233	194,400	10%	151,993	224,366
General Insurance:					
6201 - General Insurance	5,532	75,000	7%	69,847	55,791
Total General Insurance	5,532	75,000	8%	69,847	55,791
Technology:					
8205 - Internet Connectivity Expense	5,695	60,000	9%	66,533	45,066
8210 - Network Maintenance/Tech Support Services	120	-		108,903	59,025
8215 - Database Services	2,073	48,000	4%	50,539	54,038
8220 - Website Consultants/Expenses	-	6,000	0%	510	8,724
8225 - Technology Equipment & Supplies	-	12,000	0%	43,860	6,712
8230 - Software Subscription	4,325	6,000	72%	5,970	13,652
8260 - Accounting Software Subscription	327	7,200	5%	4,345	1,226
Total Technology	12,540	139,200	4%	280,659	188,445
Occupancy:					
8101 - DOE Lease Payments	170,221	2,042,655	8%	1,915,869	1,904,860
8102 - Deferred Rent	14,633	175,599	8%	302,385	111,675
8103 - Rent In-Kind	-	-		-	-
8120 - Janitorial	-	-		-	-
8140 - Repairs & Maintenance	-	-		-	-
Total Occupancy	184,854	2,218,254	8%	2,218,253	2,016,535
Other:					
8801 - Bank Fees and Charges	21	600	3%	(1,635)	1,593
8810 - Taxes and Fees	-	-		(961)	-
9100 - Bad Debt	-	-		-	-
9000 - Loss on Disposal of Assets	-	-		-	1,299
Total Other	21	600	100%	(2,597)	2,892
Depreciation	14,553	210,000	7%	178,137	186,427
TOTAL EXPENSES	722,678	11,442,051	6%	10,189,304	9,974,248
Excess/(Deficit) of Revenue and Support over Expenses - BUDGET Basis	\$ 150,650	\$ 689,466	22%	\$ 1,452,744	\$ 463,890
GAAP Adjustments					
Add:					
Depreciation	14,553	210,000	7%	178,137	186,427
Deferred Rent	14,633	175,599	8%	302,385	111,675
Less:					
Capital Expenditures				149,227	197,252
Total GAAP Adjustments	29,187	385,599	8%	331,295	100,850
Excess/(Deficit) of Revenue and Support over Expenses - OPERATING Basis	\$ 179,836	\$ 1,075,065	17%	\$ 1,784,039	\$ 564,740

Charter High School for Law and Social Justice

Statement of Cashflow from August 1, 2021 - October 31, 2021

	<u>Aug-21</u>	<u>Sep-21</u>	<u>Oct-21</u>	<u>Total</u>
Cash Balance (Unrestricted) @ 7/30/2021	4,605,744	5,431,021	4,566,232	4,605,744
NYC public school district	1,746,648		1,746,648	3,493,295
Federal Title Grants		56,582		56,582
TOTAL CASH AVAILABLE	6,352,392	5,487,603	6,312,879	8,155,621
COMPENSATION EXPENSE				
Personel Cost (Gross Salaries)	492,573	492,573	492,573	1,477,719
Payroll Taxes and Fringe	145,206	145,206	145,206	435,619
TOTAL COMPENSATION EXPENSE	637,779	637,779	637,779	1,913,338
Other Than Personnel Costs - Ongoing				
Professional Services	27,717	27,717	27,717	83,150
Academic Consultants and Services	6,833	6,833	6,833	20,500
Curriculum and Classroom	40,970	40,970	40,970	122,911
Recruitment and Development	3,750	3,750	3,750	11,250
General Administrative Expenses	14,650	14,650	14,650	43,950
General Insurance	6,250	6,250	6,250	18,750
Technology	13,200	13,200	13,200	39,600
Occupancy	170,221	170,221	170,221	510,664
Current Accounts Payable	234,758			234,758
Total Other Than Personnel Costs - Ongoing	283,592	283,592	283,592	850,775
TOTAL CASH OUTFLOWS	921,371	921,371	921,371	2,764,113
TOTAL OPERATING CASH BALANCE - PROJECTED	5,431,021	4,566,232	5,391,508	5,391,508
Days of cash on hand	179.29	150.74	177.99	

Dashboard for July for the August 2021 BOT Meeting

2020-21 FINANCIAL PERFORMANCE					
As of Month Ending:	07/31/2021				Benchmarks/Notes on funds
Cash (w/o escrow):	\$4,605,744.00				
Days of Cash on Hand:	152	Target days of	90	90	
	Actual	Projected	Annual Budget	Variance or Projected Variance	
Income	\$873,328.00	\$10,291,227.00	\$12,131,517.00	\$11,258,189.00	
Expenses	\$722,678.00	\$10,166,892.00	\$11,951,051.00	\$11,228,373.00	
Profit/(Loss)	\$150,650.00	\$124,335.00	\$180,466.00	\$29,816.00	
Total Net Assets	\$5,466,894.00				
Total Net Liabilities	\$1,738,494.00				
Debt Ratio (Liabilities/Assets)	0.32				Target: Debt Ratio > 1

DATA AS OF June 2021

20-21 STUDENT ENROLLMENT												
GRADE	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	7/1/2021(Projections)	August
9	138	127	127	125	125	124	125	125	125	125	150	143
10	104	101	105	106	106	107	107	106	107	107	100	100
11	104	102	106	105	105	105	105	105	105	105	100	100
12	105	104	104	104	104	104	104	103	103	103	100	100
TOTAL	451	434	442	440	440	440	441	439	440	440	450	443
TARGET	450	450										
VARIANCE	-1	16	8	10	10	10	9	11	10	10	0	7

20-21 STUDENT ATTENDANCE (% of PS)												
GRADE	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE		TOTAL
9												
10												
11												
12												
Total												

STUDENTS WHO ARE CHRONICALLY ABSENT (> THAN 10)	
	YTD
High School	
SWD	
ELL	
FRL	
Homeless	
General Education	

ENROLLMENT (19-20 -> 20-21)	
Student Group	% Re-Enrolled
All Students	96%
SWD	99%
ELL	99%
FRL	96%

20-21 STUDENT SUSPENSIONS		
	YTD	
	In	Out
Number of High School Suspensions	0	1
Total # Days of Suspension HS	0	1
% of HS Population with at least 1 Susp	0	0.23
% of Total Population with at least 1 Susp	0	0.23

20-21 STUDENT DEMOGRAPHICS (% of Population)			
% Subgroup	CHSLSJ		CSD 10
	s of 2020 BED	2019 BED	HS
Male	23%		
Female	77%		
SWD			
ELL	19%		
FRL	93%		
Homeless	2%		
Asian			
Black/African American	13%		
Hispanic/Latino	82%		
MultiRacial/Other	5.00%		
White			
% CSD 10			
% outside CSD 10			

21-22 STAFF		
STAFF VACANCIES as of July		
Looking for 21-22: History ICT. Math ICT.		
STAFF COMPOSITION		
CATEGORY	#	July
		%
TE Teachers (Certified)	20	35%
TE Teachers (Uncertified)	13	23%
Assistant Teachers	0	0%
Administrators	12	21%
Other Staff	12	21%
Total Staff	57	100%
Average Class Size HS		
Student/Teacher Ratio HS		

20-21NUMBER OF STUDENT WITHDRAWALS												
GRADE	AUG-SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	TOTAL REPLACED
9	6	4	2	0	1	0	0	0	1	0	8	
10	2	1	0	0	0	0	0	1	0	0	2	
11	2	1	0	0	0	0	0	0	0	0	1	
12	1	0	0	0	0	0	0	0	0	0	0	
Total	11	6	2	0	1	0	0	1	1	0		

20-21# OF STUDENT WITHDRAWALS BY REASON	
Reason	YTD
Moved outside NYC	3
Dissatisfied	1
Special Education Needs	2
Left for more selective school	2
Other/Unknown	7
Expelled	0
Total	15

20-21 HIGH SCHOOL REGENT COURSE PERFORMANCE								
REGENT SUBJECT	Q1		Q2		Q3		Q4	
	# students in the class	%Pass						
ALGEBRA I	73	63%	72	76%	73	71%	73	89%
ALGEBRA II	52	58%	51	75%	49	67%	49	90%
CHEMISTRY	95	69%	95	80%	73	51%	73	84%
EARTH SCIENCE	92	58%	90	66%	91	59%	91	80%
ENGLISH III	103	60%	103	75%	103	57%	103	83%
GEOMETRY	91	59%	91	76%	89	60%	89	81%
GLOBAL II	107	79%	105	77%	105	67%	105	91%
US HISTORY	93	60%	94	69%	95	64%	95	85%
LIVING ENVIRONMENT	94	41%	91	73%	92	52%	92	75%
PHYSICIS								

20-21 HIGH SCHOOL STAR ASSESSMENT PERFORMANCE								
	Grade 9		Grade 10		Grade 11		Grade 12	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Baseline % at Grade Level	19%	22%	15%	29%	17%	41%	6%	34%
Percent at Cusp	10%	24%	18%	9%	6%	16%	12%	13%
Midline (February) % at Grade Level	13%	47%	10%	59%	14%	45%	7%	31%
Percent at Cusp	11%	9%	12%	12%	10%	1%	7%	7%
Final (June) % at Grade Level	7%	40%	19%	35%	16%	35%	5%	92%
Percent at Cusp	12%	7%	10%	5%	7%	5%	7%	0%

PTS IN A COHORT, IN THE AGGREGATE AND DISAGGREGATED BY SUBGROUP THAT HAVE		
As of September	# in Cohort	% Passing 3 of 5
All Students	104	96%
SWD	13	100%
ELL	20	90%
FRL	80	76%
Black/African American	18	100%
Hispanic/Latino	84	95%

HIGH SCHOOL: COLLEGE		
	Class of 2020	Class of 2021
% of Seniors Who Submitted a College application	99%	83%
% of Seniors Accepted into College	96%	82%
% of Seniors Matriculating into College	81%	70%
% of Students who Return for their 2nd year in College		
% of Students who Return for their 3rd year in College		
% of students who graduate from college in 4 years		
% of students who graduate from college in 5 years		
% of students who graduate from college in 7 years		
% of students who drop out of college		

Percent of Graduation Cohort Passing Regents Exam as of June 26, 2020					
	Math	Science	English	History	Other
Class of 2021	94%	97%	93%	97%	
Class of 2022	88%	92%	N/A	84%	
Class of 2023	88%	83%	N/A	10%	

Credit Accumulation of Graduation Cohort		
	As of Sept. 2020	
Class of 2021: % with at least 33 credits	90%	
Class of 2022: % with at least 22 credits	86%	
Class of 2023: % with at least 11 credits	93%	
Class of 2024: % with at least 11 credits		

% of Graduation Cohort Enrolled in One or More AP Courses		
	1 AP	2 AP or more
Class of 2021	20%	17%
Class of 2022	11%	14%
Class of 2023		

HIGH SCHOOL GRADUATION: Graduation Rates of Cohorts (%)		
	Class of 2021	Class of 2020
4-Year Graduation Rate, All Students		92%
4-Year Graduation Rate, ELLs		
4-Year Graduation Rate, FRL		
4-Year Graduation Rate, SWD		
5-Year Graduation Rate, All Students		N/A
5-Year Graduation Rate, ELLs		N/A
5-Year Graduation Rate, FRL		N/A
5-Year Graduation Rate, SWD		N/A

Percent of Graduation Cohort Enrolled in One or More College Courses or AP courses			
	1 Course	2 Courses	3 or More Courses
Class of 2021	30%	N/A	N/A
Class of 2022			

HIGH SCHOOL GRADUATION: Graduation Rates of Cohorts By Type of Diploma (%)		
	Class of 2020	Class 2021
Local Diploma	3.80%	0.00%
Regents Diploma	94.94%	91.00%
Regents Diploma with Adv Designation	0.00%	9.00%

% of Class that participated in a Law course	
Class of 2021	80%
Class of 2022	0%
Class of 2023	100%
Class of 2024	100%

PREDICTED HIGH SCHOOL GRADUATION: as June 2021	
	Class of 2021
# of student in class	104
Percentage graduating for June 2021	99.00%
Percentage graduating for August 2021	1.00%