



## THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

1960 UNIVERSITY AVENUE  
BRONX, NY 10453  
(T) 347-696-0042  
(F) 718-744-2007

### Minutes - Board of Trustees Meeting October 17, 2019, 6:30 p.m.

**Board:** Linnet Tse, and John Callahan.

**By Zoom Conferencing:** Janine Azrilliant, Richard Marsico

**Absent:** Katherine Smelas

**Present Potential Board Members:** Dr. Christian Bannerman, Janet Sanderson, Renardo Wright, Liam O'Sullivan, and by Zoom Juumane Sanders.

**Executive Director:** Richard Burke, Principal Floriande Buckman

**Guests:** Michael Kohlhagen (CEO CEI), Louis Cuglietto (CEI), Robin Sharpe (Coordinator SPED), Tara Boyd (ICT Teacher),

1. John (Jack) Callahan welcomed everyone and called the meeting to order at 6:35 PM. Mr. Callahan mentioned that many of the attendees had been at our Renewal Hearing which was highly attended and very positive. Many of the Hearing attendees spoke about how the last 2 months showed a strong positive direction of the school. Mr. Callahan also stated that we would have to have a Special meeting by Zoom Conferencing to vote on our new Board members since some of their fingerprinting has not come through as of yet. He then moved on to the agenda.
2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be subject to Board approval by majority vote.)
  - a. The September Minutes were not objected to and approved
3. Financials: Mr. Burke reported on the attached September Financials which show a very positive financial position with a projected surplus of over \$400,000.00. Mr. Burke said that the number will be reduced by filling some open positions and action items necessary due to the data on our scholar's needs. Our SPED numbers and ELL numbers are much greater than our budget projected with the over 60 going from 8 to 35 with another 8 in the works. Mr. Burke stated that we need to hire more SPED teachers to accommodate this increase. Mr. Burke also stated that he will be making a presentation in November on using the \$100,000+ surplus from 2018-19 school year to help support the interventions that will be necessary to address the STAR results and regents results which he will discuss in his report later in the meeting.
  - a. Mr. Callahan then asked to vote on the revised renewal submissions. Mr. Burke explained that the SED had asked for revisions based on presentations and recommendations on our lottery, Discipline plan and of our Key Design Elements.
  - b. Linnet Tse moved to approve the resolution approving the revised Renewal submissions, Seconded by Janine Azrilliant.

### RESOLUTIONS OF THE BOARD OF TRUSTEES OF THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

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The Board of Trustees (the “**Board**”) of the Charter High School for Law and Social Justice, a New York not-for-profit education corporation (the “**School**”), at a duly constituted meeting of the Board held on October 17, 2019, does hereby (i) approve and adopt the following resolutions and (ii) direct that these resolutions be recorded among the minutes of the proceedings of the Corporation.

**WHEREAS**, the School had submitted its application for renewal (the “**Renewal Application**”) of its charter (the “**Charter**”) to the New York State Education Department (“**NYSED**”) by August 15, 2019 to renew the School’s charter, which is set to expire at the end of the 2019-20 school year; and recommendations to that submission were asked for and are incorporated in the attached,

**WHEREAS**, in addition to the submission of the Renewal Application, the School desires to submit three (3) requests to amend its Charter prior to the renewal as follows: 1) a request for a non-material revision to the School’s Charter to provide enrollment preferences for applicants who are English Language Learners, Students with Disabilities or children of full-time employees of the School consistent with the New York State Charter Schools Act (the “**Non-Material Revision Request**”); 2) a request for a material revision to the School’s Charter to revise the School’s Key Design Elements as set forth on **Exhibit A** attached hereto (the “**Design Element Revision Request**”); and 3) a request for a material revision to the School’s Charter to contract with the educational support organization Center for Educational Innovation (“**CEI**”) who will provide certain services as set forth in the Memorandum of Understanding (the “**MOU**”) attached hereto as **Exhibit B** (the “**ESO Revision Request**”); and **WHEREAS**, the Board believes it to be in the best interest of the School and necessary and advisable to submit the Renewal Application, Non-Material Revision Request, Design Element Revision Request, ESO Revision Request (together, the “**NYSED Submission**”) and enter into the MOU with CEI;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approves the NYSED Submission and the MOU with CEI; and

**BE IT FURTHER RESOLVED**, that the School is hereby authorized and directed to execute and deliver the NYSED Submission and MOU with CEI and such further agreements, assignments, pledges, instruments, consents and any other documents ancillary to the NYSED Submission and MOU with CEI necessary, proper and/or advisable in the determination of any Proper Representative (as defined below) and the payments related thereto as set forth above;

**BE IT FURTHER RESOLVED**, that any Trustee or officer of the School or the Board’s designee (each, a “**Proper Representative**”), be and hereby is authorized and directed, jointly and severally, to execute and deliver the NYSED Submission and MOU with CEI and any other documents consistent with the transactions described above and such further agreements, assignments, pledges, instruments, consents and documents ancillary to the NYSED Submission and MOU with CEI or necessary in the determination of any Proper Representative, in the name of and on behalf of the School, and to pay all such expenses and taxes as in their judgment shall be necessary, proper and advisable in order to fully carry out the intent and accomplish the purposes of the foregoing resolutions; and

**BE IT FURTHER RESOLVED**, that all actions were heretofore taken by any Proper Representative, for and on behalf of the school in connection with the above including, but not limited to, the execution of the NYSED Submission and MOU with CEI shall be and hereby are ratified and

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approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior to the passage of these resolutions are hereby ratified and approved.

**The motion was unanimously approved.**

4. Executive Director Report: Mr. Burke reviewed the Dashboard that shows enrollment at 440. and then went into the STAR testing and Regents results from data recovery. (Exhibit Attached)
5. Chairman Report: Mr. Callahan discussed the Committee assignments and the need once the new Board members are approved by SED that Committees be constituted and begin meeting.
6. Committee Reports: None
  - a. Audit Committee
  - b. Educational Accountability Committee
  - c. Executive Committee
  - d. Finance Committee
7. New Business:
  - a. The motion on new Board members was set aside.
8. Statements from Members of the Public: No public signed up
9. A motion was made to go into Executive Session by Jack Callahan and seconded by Linnet Tse. Mr. Callahan thanked all those present and they left.
10. The next board meeting will be on Thursday, November 21, 2019 at 6:00 PM pm at the school.
11. On the motion by Linnet Tse and second by Janine Azriliant the board voted unanimously to adjourn the meeting at 7:45 PM

Submitted \_\_\_\_\_

Date Submitted October 18,2019

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