

**Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
November 5, 2014, 6:30pm
New York Law School, 185 West Broadway, Room C250
New York, NY 10013**

Present: Janine Azriliant, Jenn LaMarsh, Rick Marsico, James O'Neal, Katie Smelas, Linnet Tse

Absent: Darren Johnson, Cynara McQuillan, Asha Smith, Mary Ellen Sullivan

1. Welcome and Call to Order

2. Approval of the Minutes of the Meeting of October 1, 2014 (Attachment One)

On motion by Janine Azriliant and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the minutes of the meeting of the Board of Trustees of October 1, 2014, are approved.

3. Facilities Report

Rick Marsico provided an update on facilities.

4. Whistleblower Policy (Attachment Two)

On motion by Katie Smelas and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice adopts the Whistleblower Policy attached as Attachment Two as amended.

5. Audit Firm Engagement Letter (Attachment Three)

On motion by James O'Neal and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice authorizes the Board President to sign the agreement with Mengel Metzger Barr & Co. LLP dated October 17, 2014, attached as Attachment Three.

6. Financial Policies and Procedures Manual (Attachment Four)

On motion by Jenn LaMarsh and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice adopts the Financial Policies and Procedures Manual attached as Attachment Four.

7. Budget Report (Attachment Five)

On motion by Jenn LaMarsh and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice authorizes the Board President or the Board Treasurer to approve expenses incurred pursuant to the Proposed Budget for a Federal or State Project, attached as Attachment Five, and to submit amendments as necessary to the New York State Education Department.

8. Consultant Agreement (Attachment Six)

On motion by Janine Azriliant and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice authorizes the Board President to enter into the consultant agreement extension attached as Attachment Six.

9. New Business

Samantha Pugh gave a report on recruitment plans for teachers and students.

10. Next Meeting

Wednesday, December 3, 2014

11. Adjournment

Upon motion by Katie Smelas and second by Janine Azriliant, the Board unanimously voted to adjourn the meeting.