

**Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
January 14, 2015, 6:30pm
New York Law School, 185 West Broadway, Room C250
New York, NY 10013**

Present: Janine Azriliant, JennLaMarsh, Rick Marsico, James O'Neal, Katie Smelas, Mary Ellen Sullivan, Linnet Tse

Absent: Darren Johnson, Cynara McQuillan, Asha Smith

1. Welcome and Call to Order

2. Approval of the Minutes of the Board of Trustees Meetings of December 3, 2014 (Attachment 1A, 1B, and 1C), December 18, 2014 (Attachment 2), and January 5, 2015 (Attachment 3).

On motion by James O'Neal and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Minutes of the Board of Trustees Meetings of December 3, 2014, December 18, 2014, and January 5, 2015, attached as Attachments 1A, 1B, 1C, 2, and 3, are approved.

3. Facilities Report (Attachment 4)

On motion by Mary Ellen Sullivan and second by Katie Smelas, the Board unanimously voted to go into executive session.

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice adjourn and reconvene in Executive Session to discuss matters relating to facilities.

On motion by Mary Ellen Sullivan and second by Katie Smelas, the Board unanimously voted to return to public session.

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice shall end the Executive Session and reconvene in public session.

4. Fundraising Committee Report

Katie Smelas and Rick Marsico provided an update.

5. Educational Accountability Committee Report

Jenn LaMarsh provided an update. The Committee's next meeting will be held on February 4, 2015.

6. Amendment to Financial Policies and Procedures Manual

On motion by Linnet Tse and second by Mary Ellen Sullivan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Financial Policies and Procedures Manual is amended as follows:

Page 10: The provision that reads, "A separate Board-approved debit card account in the amount of \$3,000 will be maintained with the School's bank to minimize the School's risk" is amended by substituting "\$6,000" for "\$3,000."

7. Bank Account

On motion by Katie Smelas and second by James O'Neal, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board President or his designate is authorized to open a CitiBusiness Streamlined Checking Account to serve as the School's debit card account and to transfer the amount of \$6,000.00 to the account from the School's checking account.

8. New Business

Rick Marsico provided an update on the new state requirements for adding Board members.

12. Next Meeting

Extra meeting will be held on January 22, 2015, at 5:30pm.

The next Board meeting will be held on Wednesday, February 11, 2015, at 6:30pm.

13. Adjournment

Upon motion by Mary Ellen Sullivan and second by James O'Neal, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.